**English as an Additional Language (EAL) Policy**

(This is a sample policy and can be adapted by any setting, school or childminder to fit their needs)

This **policy** sets out the setting's aims, objectives and strategies with regard to meeting the needs and celebrating the skills of **EAL** pupils and helping them to achieve their highest potential.

What is EAL?

EAL means English as an Additional Language. This is when a person speaks a home language other than English. There are some children who speak different languages at (setting name)………… and we celebrate this diversity. We want to ensure that we meet the needs of those children who are new to English in our setting, mainly the recent arrivals to the country, but also all children who have EAL (or are bilingual or multi-lingual).

This policy links to:

* The Early years Foundation Stage (DfE 2017) Statutory framework – Setting the standards for learning, development and care for children from birth to five years old
* The Oxfordshire County Council guidance for Early Years practitioners on supporting children learning English as an Additional Language booklet.

LANGUAGE LEARNING

* We recognise the fact that a child may enter our setting who is already developing one or more language and is now adding English to the list.
* We always allow these children extra space and time, patience and support.
* We acknowledge and celebrate the skills they have in their home language for we believe this promotes confidence in their own abilities and raises their self-esteem. We recognise and reassure parents that their children will benefit if they use, maintain and develop their ‘home’ language and we encourage them to spend time in this interaction with their child.
* We invite parents to share their home language and cultural background with staff and other children in the nursery through visits and the participation in activities. Parents are invited to provide a list of key words and phrases (or translations of these), to assist the child’s transition into Nursery. Resources are gathered and kept of key words, phrases and favourite stories, told in the child’s home language.

SOCIAL SKILLS

* Children who share the same home language are encouraged and enabled to spend time together in the nursery to communicate.
* Staff ensure that they make their teaching as visual as possible through the provision of pictorial and additional resources to assist EAL children and to enable them to fully access the inclusive learning environment.
* Staff ensure that they use gestures, facial expressions and explanatory actions together with the use of objects to explain each part of an activity.

INTRODUCTION

* Upon entry to the nursery the family is welcomed by the Nursery Manager, and the child’s Key Person, who seeks to find out as much as possible about the child and their individual needs. This includes details such as their correct name and pronunciation, dietary needs, dress code and previous early years setting experience.
* The Key Person offers support and assistance in completing the setting’s Registration Form, if required. The Key Person continues to liaise with the family and ensures that they receive information and newsletters in a form that is accessible to them, and that they are able to communicate their views and concerns to the staff without difficulty. Staff seek the advice and support of any appropriate outside agencies in order to provide translation solutions.
* Parents note the languages spoken at home on their Registration Form.

LANGUAGE DEVELOPMENT

* Staff use a range of documents and books to help them assess the EAL child’s language development.
* We differentiate between those children who speak English as an Additional Language or those who are Bilingual by using the following definitions as provided by the Department of Education. **EAL** stands for English as an Additional Language and recognises the fact that many children learning English in schools in this country already know one or more other languages and are adding English to that repertoire. **Bilingua**l is used to refer to those children who have access to more than one language at home and at school. It does not necessarily imply full fluency in both or all of their languages.
* Should a child start Nursery as either an EAL or Bilingual speaker we will add their name to our EAL Register, and monitor and track their progress during their Baseline, and other Development Checks throughout the year. This is to monitor progress and to ensure that children do not have other problems which may need additional help.
* Children who require additional support in language, whether due to a Speech and Language delay, or due to language barriers, will join our additional support groups depending on individual needs.

Statement of Commitment

At …(setting name)………….. we are committed to ensuring that every child makes good progress throughout their time at our setting, has the opportunity to reach their potential, and has an enriching and valuable experience whilst attending. We are dedicated to ensuring that our EAL pupils have a positive, supportive and safe learning environment.

The key person will build positive home-setting links. We will assess and monitor the needs of our EAL children regularly and celebrate the skills the child brings to the setting.

EAL Support

We endeavour to support our EAL children with a view to helping them achieve a level of independence that allows them to access the curriculum to the best of their ability.

The support we provide varies depending on the child, and our approach is child-centred and individualised.

Support

Our setting takes great pride in looking after the well-being of all the children who attend. The home-setting link is very important to us and we appreciate it when parents are able to notify us of any ‘need-to-know’ information. Please feel free to talk to us about your child if you have any concerns or do not understand what is happening with their learning. There are many opportunities to talk to us – either informally at the start of a session, or more formally in a booked meeting with the key person. We want your family to have a good experience whilst your child is attending here. If you struggle with English and would like translations then do let us know and we can provide you with these.

Written : August 2017

Reviewed:

Signed: