**Daily Sweep Risk Assessments**

*Inside environment Week Beginning: \_\_\_\_\_\_\_\_\_\_\_\_*

Please initial in the relevant box for each area to show you have completed the daily sweep. Please report any issues arising to the setting Manager.

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| **Areas to check** | **Mon AM** | **Mon PM** | **Tue**  **AM** | **Tue**  **PM** | **Wed**  **AM** | **Wed**  **PM** | **Thur AM** | **Thur**  **PM** | **Fri**  **AM** | **Fri**  **PM** |
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**Follow up:**

Please record the details of any issues noticed in the environment and how you have addressed them to make the environment safe.

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| **Date & time** | **Issue identified?** | **How was this addressed?** | **Other information?** |
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**Daily Sweep Risk Assessments**

*Outside environment Week Beginning: \_\_\_\_\_\_\_\_\_\_\_\_*

Please initial in the relevant box for each area to show that you have completed the daily sweep. Please report any issues arising to the setting Manager.

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| **Areas to check** | **Mon AM** | **Mon PM** | **Tue**  **AM** | **Tue**  **PM** | **Wed**  **AM** | **Wed**  **PM** | **Thur AM** | **Thur**  **PM** | **Fri**  **AM** | **Fri**  **PM** |
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**Follow up:**

Please record the details of any issues noticed in the environment and how you have addressed them to make the environment safe.

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| **Date & time** | **Issue identified?** | **How was this addressed?** | **Other information?** |
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